

# EXPENDITURE GUIDANCE – TRAVEL



Travel on a sponsored project is typically allowable, but must follow all applicable policies, rules, terms, and conditions, including those of:

- the State of CT
- the University
- the sponsor
- the federal government, when applicable.

Travel must also be included as part of an approved budget, or must have prior written approval.

Check your notice of award carefully.

Reach out to SPS when you have questions or clarification is needed.

Visit the [SPS Travel website](#) for guidance and presentations.

Additional information on the University's travel policy, as well as other travel resources, may be found on [the Travel Services website](#).

[Expenditure Guidance](#)

[SPS Award Management Website](#)

[Expenditure Approval and Monitoring Policy](#)

More information can be found at [ovpr.uconn.edu](http://ovpr.uconn.edu) or by contacting your SPS colleagues.